



Catholic Diocese of Port Pirie



CLERGY/RELIGIOUS With Declarations from OVERSEAS

This form should be completed by all visiting Clergy / Religious from other Dioceses from **overseas** PRIOR to providing religious services within the Catholic Diocese of Port Pirie. The completed form should be forwarded to:

Diocesan Office profstd@pp.catholic.org.au

OR

via mail to **Port Pirie Diocesan Office, GPO Box 1206, Port Pirie SA 5540**

| Clergy/Religious Individual Details | | |
|---|---------------------------------|---------------------|
| Full Legal Name | | |
| Religious Name & Title | | |
| Date of Birth | | |
| Mobile Number | | Email address |
| Postal Address | | |
| Church Authority Details | | |
| Current Diocese or Religious Congregation | | |
| Church Authority – Name of Bishop/Vicar General/Provincial | | Email address |
| Details of Visit or Appointment | | |
| Date(s) of visit or Appointment Date | | |
| Total Duration of Visit (days) | | |
| Parishes/Schools in Diocese of Port Pirie in which services are being provided during visit | | |
| Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i> | | |
| Confirmation of Good Standing <i>(one of these declarations must accompany this form)</i> | | |
| Safeguarding Statements Form | <i>Must accompany this form</i> | |
| Safeguarding Declaration and Disclosure Form (to be used if there are disclosures to be made) | <i>Must accompany this form</i> | |
| Police Certificate and SA Working with Children Check <i>(both are required if visitation is more than 7 days)</i> | | |
| Country of issue <i>(Document to be attached)</i> | | SA WWCC # |
| Date of issue <i>(must be less than 6 months from the date of issue)</i> | | SA WWCC Expiry Date |
| Itinerary of visit <i>(only required if visitation is less than 7 days)</i> | | |
| Itinerary <i>(Must be attached)</i> | | |

Please note: All appointments will require a SA Working with Children Check to be undertaken. The Screening and Verification Authority for the Diocese of Port Pirie will be able to assist with obtaining the SA Working with Children Check.

FOR SCREENING AND AUTHORITY OFFICE USE ONLY

| | |
|----------------------------------|---|
| <p>Declarations</p> | <p><i>Result of Check (tick one)</i></p> <p><input type="checkbox"/> Safeguarding Statement Form</p> <p><input type="checkbox"/> Individual Safeguarding Declaration And Disclosure Form</p> |
| <p>Itinerary</p> | <p><input type="checkbox"/> Received</p> |
| <p>Police Certificate</p> | <p><input type="checkbox"/> Not Required (visit under 7 consecutive days)</p> <p><input type="checkbox"/> Sighted & verified current check issued overseas</p> <p><input type="checkbox"/> Verified additional SA WWCC</p> <p>WWCC number</p> <p>WWCC Expiry Date</p> |
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SYSTEM UPDATES

| | |
|---|---------------------|
| <p>Update Register</p> | <p>Date:</p> |
| <p>Notification to SAVA <i>(new appointments only)</i></p> | <p>Date:</p> |