



Catholic Diocese of Port Pirie



CLERGY/RELIGIOUS With Declarations from OVERSEAS

This form should be completed by all visiting Clergy / Religious from other Dioceses from **overseas** PRIOR to providing religious services within the Catholic Diocese of Port Pirie. The completed form should be forwarded to:

Diocesan Office profstd@pp.catholic.org.au

OR

via mail to **Port Pirie Diocesan Office, GPO Box 1206, Port Pirie SA 5540**

Clergy/Religious Individual Details		
Full Legal Name		
Religious Name & Title		
Date of Birth		
Mobile Number		Email address
Postal Address		
Church Authority Details		
Current Diocese or Religious Congregation		
Church Authority – Name of Bishop/Vicar General/Provincial		Email address
Details of Visit or Appointment		
Date(s) of visit or Appointment Date		
Total Duration of Visit (days)		
Parishes/Schools in Diocese of Port Pirie in which services are being provided during visit		
Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i>		
Confirmation of Good Standing <i>(one of these declarations must accompany this form)</i>		
Safeguarding Statements Form	<i>Must accompany this form</i>	
Safeguarding Declaration and Disclosure Form <i>(to be used if there are disclosures to be made)</i>	<i>Must accompany this form</i>	
Police Certificate <i>(only required if visitation is more than 10 days)</i>		SA Working with Children Check <i>(mandatory)</i>
Country of issue <i>(Document to be attached)</i>		WWCC #
Date of issue <i>(must be less than 6 months from the date of issue)</i>		WWCC Expiry Date
Itinerary of visit <i>(only required if visitation is less than 10 days)</i>		
Itinerary <i>(Must be attached)</i>		

Please note: All visits and appointments will require a SA Working with Children Check to be undertaken. The Screening and Verification Authority for the Diocese of Port Pirie will be able to assist with the provision of information relating to this.

FOR SCREENING AND AUTHORITY OFFICE USE ONLY

<p>Declarations</p>	<p><i>Result of Check (tick one)</i></p> <p><input type="checkbox"/> Safeguarding Statement Form</p> <p><input type="checkbox"/> Individual Safeguarding Declaration And Disclosure Form</p>
<p>Itinerary</p>	<p><input type="checkbox"/> Received</p>
<p>Police Certificate</p>	<p><input type="checkbox"/> Not Required (visit under 10 consecutive days)</p> <p><input type="checkbox"/> Sighted & verified current check issued overseas</p> <p><input type="checkbox"/> Verified additional SA WWCC</p> <p>WWCC number</p> <p>WWCC Expiry Date</p>

SYSTEM UPDATES

<p>Update Register</p>	<p>Date:</p>
<p>Notification to SAVA <i>(new appointments only)</i></p>	<p>Date:</p>